

Alexandria Community Policy and Management Team

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Meghan McGrane
Finance Department

Mike Mackey, Chair
Court Service Unit

Cynthia Agbayani
Private Provider

Deborah Bowers RN, MSN
Health Department

Greta Rosenzweig
Social Services

Vacant
Family Representative

Tricia Bassing, Vice-Chair
Community Services Board

Theresa Werner M.Ed., J.D.
ACPS- Special Education

April 28, 2021 - Meeting Minutes

Members present: Cindy Agbayani, Greta Rosenzweig, Meghan McGrane, Mike Mackey, Terry Werner and Tricia Bassing.

Member(s) absent: Deborah Bowers

Others present: Staff: Sharon Minter, Jasmine Chapman, PJ Gingery; R. Orah

Meeting called to order at 2:04 p.m. by M. Mackey with virtual meeting policy announcement read.
Quorum present

1. Welcome and Introductions

2. Public Comments: No requests received.

3. Minutes of the March 24, 2021 meeting were reviewed. Motion to accept made by T. Werner, second G. Rosenzweig. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY21 allocation is \$8,439,201, YTD expenditures are \$4.2M, with 50% of allocation currently spent. This continues to be a bit less as compared to this same time period in FY20.
 - Discussion about the impact the pandemic has had on identifying children for services and how some services have been on hold during this time as feasible reasons for the decrease in expenditures.
 - R. Orah commented that despite the decrease, expenditures continue to be on track as compared to FY20. Finance unit sees no areas of concern. No Medicaid updates from the state office.
 - Finance office has contacted staff to request that outstanding FY21 invoices be submitted by 6/18/21 to facilitate end-of-year closing. R. Orah will provide the CSA office with a report on outstanding encumbrances.
 - Currently there are 2 Parental Agreement cases with parental contribution responsibility. YTD parental contributions are \$5,172. One family is current with their payments and the other is not. Finance and CSA staff will contact the parent with the delinquent account.
- **CSA Reports** – Presented by J. Chapman & PJ Gingery. FY21 IEP Wrap allocation is \$87,740. YTD encumbrances are \$92,545. FY21 Protected funds allocation is \$201,836 and \$22,050 has been encumbered thus far.
 - CSA staff was able to unencumber some of the funds for IEP wraparound services bringing the overage amount down to \$4805; There may not be a need for a supplemental request. A final determination will be made after the May expenditures are known.
 - Three cases are using protected funding at present.
 - FAPT continues to hear cases every week utilizing the MS Teams virtual platform. Some technical issues encountered but usually able to overcome. During the month of March, the FAPT team reviewed 29 cases, of which three represented Parental Agreement cases.
 - T. Werner informed of three potential new Private Day placements in the pipeline for next fiscal year.

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5. Discussion Items

- **CSA Gap Survey**

- Review of stakeholder input regarding service gaps in our community. Lengthy discussion.
- The top five service gaps identified were: acute psychiatric hospitalization, medication management, local group homes, language and culturally sensitive treatment services and Providers, and mental health services for school-age children and families.
- S. Minter will complete the survey, incorporating the identified service gaps, and submit to OCS by May 7, 2021.

- **Developing Racial Equity Lens for CSA Policies & Processes**

- Given the complexity of this topic and need for appropriate time to discuss, this item will be held over for the next and subsequent meetings.

- **Children & Youth Master Plan (CYMP) and CSA**

- T. Bassing discussed how the CYMP contains content in terms of children's mental health needs and available services.
- C. Agbayani and S. Minter will co-facilitate a sub-committee that includes school personnel.
- The sub-committee is tasked with identifying gaps in Providers for these services, exploring ways that more partnerships with the schools can be formed and looking at the referral processes for accessing services.
- This is a three-year project.

- **Parent Representatives**

- The ACPMT has been without a Parent Representative for two years.
- In addition to using City advertising mediums and grass-root outreach, team discussed expanding the areas in which to advertise this need in order to invite a diverse pool of applicants.
- Additional discussion around inviting Family Support Partners (FSP) to attend CPMT meetings as guests and to partake of their opinions, thoughts and perspectives on our process.
- Discussion of this matter to continue in subsequent meetings.

- **Upcoming Changes to Private Day**

- Effective 7/1/21 Private Day schools must be licensed by the VA Dept. of Education (VDOE), or if in another state, by a comparable licensing body for CSA funding to be used. No CSA funding can be used for schools that do not meet this licensing requirement.
- The 2% cap on reimbursement for private day rate expenditures is removed effective 7/1/21.
- Students in private day settings for at least six months who are transitioning back to their local public school system are a new eligibility category for accessing CSA funding.
- The transfer of Private Day services from CSA to VDOE is anticipated to occur in FY23 and, at this time, private day students will be removed from the CSA funding eligible population.
- This transfer will impact local CSA budgets and a different match rate, determined by VDOE, will come into effect.

- **Family First Update(s)**

- Local DSS agencies will have a contract template that includes service specific requirements.
- Anticipate using local FAPTs as multi-disciplinary teams to review Family First cases, they will have no funding authorization capability.
- VDSS has committed to putting in their policies that foster care children and youth needing residential treatment must be placed into QRTP facilities.
- A separate process will have responsibility for reviewing residential services for these cases.

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- **Miscellaneous**

- Elections of succeeding ACPMT officers will be held at May meeting.

6. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 4:00 p.m.

Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.